

General Enquiries

Tel: 0161 886 7070

Email: info@trafford.ac.uk Website: www.trafford.ac.uk



CIPD Level 3 Foundation Certificate in People Practice

Location	Stretford Campus
Full/Part time	Part-Time
Department	Human Resources

Course Overview

This internationally recognised and vocationally relevant HR qualification makes students extremely employable. It is for new and aspiring entrants into HR or existing HR personnel, HR administrators or Line Managers who wish to obtain a detailed understanding of the knowledge and skills necessary for HR management and practice.

Students must purchase the prescribed text book and become a member of CIPD within the 4 weeks of the programme commencing. The cost will be confirmed on enrolment. Students will need to complete an additional 5 hours study time per week outside the course timetable.

The course runs every Monday, September 2022 to July 2023.

Course Requirements

You must be aged 19+. You are expected to have achieved a minimum of 5 GCSEs including Maths and English at a grade C or above. You will be asked to complete an initial assessment to ensure literacy skills are sufficient to do well on the course. You should have a level 2 for both Maths and English to commence the programme. You also must be working actively within a HR role. You must have access to a computer/laptop at home supported by Wi Fi.

Course Assessment

Assessment will be through a range of methods including written reports and carrying out interviews.

Course Finance

The Tuition fee for this course is £1,265.00 You may be eligible for a full fee remission if you are in receipt of certain benefits or earning less than £20,888 per annum (if residing within Greater Manchester)

Course Includes

Human Resources

Award

Upon successful completion of the course you will be awarded a Level 3 certificate in Certificate in Human Resources Practice from the CIPD. In addition, you gain associate membership of the CIPD, allowing you to use the designation Assoc. CIPD after your name to showcase your credentials.