

## Level 2 First Certificate in Business

Location	Altrincham Campus
Course Type	College 16-18
Department	Business & Law
Start Date	Monday 2nd September 2024
Course Code	AFP-BU2C-1100

## Course Overview

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Businesses need employees to have a range of skills. With sessions in planning, promotion and the principles of marketing, which are essential if you want a business to be successful. You will also gain useful project management skills, which will help you organise your time, money and products/services effectively in a rapidly changing market.

## Course Requirements

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4 GCSEs at grade 3 or above including maths and English.

## What You Will Learn

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On this Level 2 course, you will learn about enterprise in the business world, finance, and how to plan and run a small business.

## Assessment

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The majority of the units are assessed and graded by course work assignments. Two units are externally assessed with one e-test and one written paper. An overall grade for the qualification is awarded to all learners who successfully complete all units. Grades awarded are Pass, Merit, Distinction or Distinction\*. The coursework is assessed through a range of methods including assignments, projects, presentations, role-plays and tests. Throughout the year you will build up a portfolio of work to show that you have passed each unit.

## Progression

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With further training or study, learners may progress into Business related careers such as accounting, administration, customer service, marketing, HR, IT personnel or sales.

The Level 2 First Certificate in Business, along side a GCSE Grade 4 or above in English and Maths, prepares you both for employment and more advanced Level 3 courses such as a BTEC Level 3 Diploma or Extended Diploma in Business, Accounting or Law.

## Career Options

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With further training or study, learners may progress into Business related careers such as accounting, administration, customer service, marketing, HR, IT personnel or sales.

## Mandatory Units

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The course is unit based and includes the following units:

Enterprise in the Business World

Finance for Business

Principles of Marketing

Plus students will continue to study maths and/or English

## Contact Details

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For further information please contact T: 0161 886 7070 or E: [info@trafford.ac.uk](mailto:info@trafford.ac.uk)

## Disclaimer

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Although every care has been taken to ensure that the information contained within this document is accurate, there may be changes to this programme and provision. We will endeavour to keep prospective and current students updated where appropriate and when the information becomes available.